

CPAK Face to Face at Georgetown 5-24-12

Ticha Chikuni from Georgetown, Jill Petrey from ECU, Holly from U of L, Helen Grace from Bellarmine, Emily Jo Davis from ECU, Elizabeth Cassidy from Bellarmine, Elizabeth Liebshultz from U of L, Jeremy from U of L

Icebreaker with M and Ms

By-Laws

Discussion was had in the section 3 Article I to change out "college student personnel" which is too specific to the words "Higher Education".

A suggestion by Helen Grace was to add the new Title IX language to section 1 of Article II, since most universities are adding that to their Non-Discrimination Statements.

Section 2 in Article II was adjusted to replace "college student development" to "higher education"

Discussion was had on Section 4 Article II about keeping the \$10 dues for professionals and \$5 for students when they do not attend the CPAK conference. Is it worth the effort to collect these dues? Are they too small? Should we create institutional dues? How do we get the small schools to attend the conference? Jill moves to add institutional dues to schools that do not attend the annual conference but that want to remain on the list serv and attend drive-in conferences for cheaper. Elizabeth C adds that it should be a tiered due system based on enrollment numbers. It was decided that we will not make a change to the by-laws now, but we will put in our strategic plan to review the dues system and research more about how this affects annual conference attendance. We will collect information on dues collected by non-conference attendees.

Discussion was had on section 6 Article III, it was added that "if institutional funding permits" to allow for the president and president elect to attend ACPA national conference and/or Institute for State division leaders or spring meeting.

Discussion about section 1 Article IV changing the amount of days needed for notice to 15. Special meetings were moved into a new paragraph.

Discussion section 2 Article , it was added to president and president-elect that they may attend the ACPA conference and events only if their own institutional funding allows.

Discussion about section 2 Article VI, words added to clarify when the documents should be destroyed. "All financial documents should be kept for 7 years". Also the words were added to clarify reimbursements to be paid by June 25 all conference expenses to be submitted by two weeks after conference.

Budget 2011-2012 was reviewed and the following changes were made:

Budget 2012-2013 was reviewed and the following changes were made:

Break for lunch at 1:00pm

Meeting resumed, the strategic plan was reviewed and updated with dates. A discussion was had about the core values in the document and if they needed to match ACPA's. It was decided that the core values would remain the same and the goals and objectives would be explain what we will do in detail.

Under goal "to provide leadership to Kentucky professionals by"

Change college student personnel to higher education in bullet 1

Eliminated research grants, scholarships and association members in bullet 2

Under goal "to provide support to Kentucky professionals by"

Remove last bullet about providing access

Under goal "to provide professional development for Kentucky professionals"

Change periodic newsletter to "social media"

Eliminate last bullet about state journal

Under goal "to provide outreach and growth to Kentucky professionals by"

Remove words "to thrive"

Under goal "to assure fiscal stability by"

Add bullet "coordinate individual or institutional membership dues"

Discussion was had about the technology coordinator. Emily Jo announced that Kevin will take on the Technology coordinator position. Elizabeth L discussed how the website is very difficult to update and maintain so we need someone quick because we will need to get some information out. Elizabeth will email out a meeting request between David and Kevin.

Discussion was had about CPAK conference 2012, all assignments were announced. Discussion was had about Dr Fred Rhodes taking on the faculty liason position interim before annual conference. Helen Grace will be asking him. The schedule was reviewed, the case study was moved to 8:30am-10:00am on Friday morning so that the participants will not have to be here so early. The SSAO meeting was placed at 2:00-3:30 on Thursday. Discussion was had about the trivia, we would like to come up with a new and

exciting idea. Scene it type game was proposed by Jill using pictures from campuses. We could also play fight songs and have people guess what campus it goes to. Order of the lunch speakers was determined. It was determined that the call for programs, awards, and graduate scholarships would go out Aug 1 and call for nominations will go out Sept 15. The program submissions will be done by sending out a word document that applicants can fill out and email back. It can then say "if you don't receive a confirmation email within 48 hours then please resubmit". This form will be created by Jill or Elizabeth L. Discussion moved to keynote speaker. We looked at ACPA website and reviewed names. Helen Grace will ask around about a guy on CPE board. The discussion moved to the larger programs done at the beginning of the CPAK conference. Possible topics include title IX legislation, threat assessment, recruiting and retention of professional staff. It was discussed who would be a good speaker for these topics. All of the board was asked to brainstorm more ideas on topics and presenters. The location of CISA was discussed to decide if we should move it from KSU since we have yet to get a hold of them. Now we are exploring Midway College or Georgetown.